
Advertise your Vacancy with BAND

Our Service:

BAND Ltd. provide an advert listing service through our electronic and physical publications. To place an advert with us **please use our form on Page 3.**



By placing an advert through BAND you can target your vacancy at the Bristol area child care professionals who use our website, visit Scrapstore House & our Social Media pages and receive our newsletter.

When you place an advert we'll list it on our website for up to two months.

We'll also include it as an insert with our BAND newsletter, which is published every 2 months (as long as our publication dates and your application deadline coincide) and display it in our office and foyer.

Costs:

- Full BAND Members £15
- Other BAND members £35
- Non BAND members £55

All prices include VAT. You can pay by cheque to 'BAND Ltd', or by BACS: BAND Ltd, Sort code **30-94-80**, Account no. **00971149**.

We need confirmation of payment before we place an advert.

Help creating your advert:

If you are a member of BAND and would like some advice about how to get the most out of your advert, or managing a selection and recruitment campaign, please get in touch with us.



Attachments:

If you'd like us to include any additional supporting documents with your listing, such as application forms or job descriptions, please provide these electronically as either PDF or Microsoft Word files.

If you would like us to include your logo with the advert, please provide a small electronic version of it, with a file size no bigger than 5MB in one of the following file formats - .png,.gif, .Jpg,.Jpeg

DBS checks:

Due to government legislation on working with children and vulnerable adults, most posts advertised will require Enhanced DBS (Disclosure & Barring Service) checks and satisfactory references. It is the advertisers' responsibility to check both DBS status and references, the applicants will reply directly to the advertisers, not through BAND.

Format and editing:

When we list an advert for you we reserve the right to edit. As soon as we list your advert we'll check it with you to make sure you're happy.

Changes to the advert:

You can change the text or details of an advert at any time by getting in touch with us. If you'd like to extend the application deadline please let us know, although if your advertised date goes over 2 months from the original listing this will be considered a new advert.

| | |
|---------------------|--|
| Employer Name: | <i>...Put the full name of the employer plus any acronyms it is known by.</i> |
| Employers location: | <i>...doesn't have to be the full address – just what part of the city the job will be based in.</i> |
| Employer type: | <i>...e.g. Nursery, Breakfast Club, Holiday Club etc.</i> |



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| | |
| Job Title and Application reference number: | <i>...this will be the reference people will use to apply with, include any pay grading if applicable, try to give the job the most descriptive title you can.</i> |
| | |
| Description of Job role: | <i>...describe the day to day duties of the job, what clients and staff candidates would be working with & what responsibilities they would have.</i> |
| | |
| What are you looking for in candidates: | <i>...describe the qualities and characteristics you'd like to see in the candidates.</i> |
| | |
| Qualifications and experience required: | <i>...describe the professional achievements, certifications and job history you'd like to see. Make it clear if something is a 'must have' or a 'nice to have'.</i> |
| | |
| Full or Part time. Hours per week. Flexible/Fixed | <i>...how many hours a week is the role? are the hours fixed or negotiable?</i> |
| | |
| Contract: Permanent/ Temporary/Fixed Term: | <i>...is the contract ongoing or for a fixed period of time – e.g.. maternity cover.</i> |
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| Salary & benefits: | <i>...State the Pay Grade (if applicable)& express the rate of pay per hour, per week or annually- are there any other benefits that might appeal to people?</i> |
| | |
| Response and application instructions: | <i>...how should someone make an application?</i> |
| | |
| Closing date/ Interview date: | <i>...what date & time do people have to have their applications in by? If you include an interview date, people will know whether they've been selected for interview or not.</i> |
| | |
| Contact details, address, website phone, fax, email, etc: | <i>...include here any means of contact you have – for people to ask you questions about the job, and, if you have one, a website so that they can research your organisation.</i> |

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| Name, group and role of person submitting form: | |
| Phone no.& email. | |

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|--|
| Method of Payment: Cheque <input type="checkbox"/> Cash <input type="checkbox"/> BACS <input type="checkbox"/> |
| Amount: |

BAND USE:

| | |
|------------------------------|--|
| Date ad. received /end date. | |
| Date Payment received. | |

TRANSLATIONS

If English is not your first language and you need
a translation, we can get one for you.

ALBANIAN

Nëse anglishtja nuk është gjuha juaj amtare dhe keni nevojë për një përkthim, ne mund t'ua sigurojmë atë.

BENGALI

ইংরেজী আপনার মাতৃভাষা না হলে এবং আপনার কোন অনুবাদের প্রয়োজন হলে আমরা তা প্রদান করতে সক্ষম।

CHINESE

如果英文不是您的第一語言，而您需要翻譯的話，我們可以為您安排。

GUJARATI

જો તમારી પહેલી ભાષા અંગ્રેજી ન હોય અને તમને ભાષાંતરની જરૂર હોય તો અમે તમને તે આપી શકીએ છીએ.

HINDI

यदि अंग्रेज़ी आप की पहली भाषा नहीं है और आप को अनुवाद की आवश्यकता है तो यह हम आपको प्रदान कर सकते हैं

KURDISH

Heke îngilîzî zimanê we yê yekem nîne û pêwîstîya we bi wergêr heye, em dikarin yekî ji we re bibînin

POLISH

Jeżeli język angielski nie jest Twoim językiem ojczystym i wymagasz tłumaczenia, możemy to zapewnić.

PORTUGUESE

Se o Inglês não é a sua língua materna e precisa de uma tradução, nós podemos obtê-la.

PUNJABI

ਜੇਕਰ ਇੰਗਲਿਸ਼ ਤੁਹਾਡੀ ਪਹਿਲੀ ਭਾਸ਼ਾ ਨਹੀਂ ਅਤੇ ਤੁਹਾਨੂੰ ਦੁਬਾਜ਼ੀਏ ਦੀ ਜ਼ਰੂਰਤ ਹੈ ਤਾਂ ਤੁਹਾਡੇ ਲਈ ਅਸੀਂ ਇਸਦਾ ਪ੍ਰਬੰਧ ਕਰ ਸਕਦੇ ਹਾਂ।

SOMALI

Haddii Ingiriisku aanu ahayn afkaaga kowaad oo aad u baahan tahay turjumaad, annagaa kuu samayn karra.

URDU

اگر انگریزی آپ کی پہلی زبان نہیں ہے اور آپ کو ترجمہ کی ضرورت ہے تو ہم آپ کے لئے فراہم کر سکتے ہیں۔

VIETNAMESE

Nếu quý vị không thạo Anh văn và cần bản dịch, chúng tôi sẽ giúp quý vị một bản.